



Approved by the Board on November 14, 2017

**Burlington Board of School Commissioners Special Meeting Minutes**

**IRA Central Office, 150 Colchester Ave., Burlington, VT  
October 24, 2017, 6 PM**

Attending Board Members:

Commissioners Mark Barlow; Ryan McClaren; Kat Kleman; Stephanie Seguíno;  
David Kirk; Susanmarie Harrington; Liz Curry; Chair Porter  
Attending by phone: Commissioner Jeff Wick

Absent: Commissioner Anne Judson; Kathy Olwell; Bella Weston; Issac Jennerman  
District Administration: Superintendent Obeng; Nikki Fuller; Nathan Lavery  
Guests: Leigh Fisher

1. Chair Porter meeting called the meeting to order at 6:05 p.m. and requested a motion to approve the agenda
2. Approval of Agenda
  - A. *Motion to Approve Agenda ( Commissioner McLaren/Commissioner Kirk)  
Unanimously approved*
3. Public Comment/Questions
  - A. Comments/Questions from the Public

Ms. Fisher asked if there would be a review of the superintendent and when the decision would be made.

Chair Porter replied yes, and that the review is confidential
  - B. Board Reflection
4. Line of Credit Reauthorization
  - A. Line of Credit Reauthorization (Memo contained in Agenda on Boarddocs)

Director of Finance Lavery explained that the line of credit is what we use for liquidity on a short-term basis - the quote, responding to the RFP,

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expires at end of month. In response to Commissioners' questions, Lavery affirmed that the LOC is reported on in standard monthly financial reports.

He added that the District needed the LOC when District & City separated finances at AOE's requirement, which meant that District could no longer rely on City's cash pool to bridge temporary cash flow gaps

*Commissioner Curry and Commissioner Kirk moved to accept the following resolution:*

*"RESOLVED that the Burlington Board of School Commissioners hereby authorizes the Superintendent to accept a Revolving Line of Credit in the amount of \$5 million from KeyBank National Association.*

*AND BE IT FURTHER RESOLVED that School Board Chair Mark Porter and Superintendent Yaw Obeng are hereby authorized to execute on behalf of BSD any and all documents required for the effectuation of such revolving line of credit."*

Motion passes unanimously

The memo can be found at [boarddocs.com](http://boarddocs.com)

## 5. Executive Session

- A. *Motion to enter Executive Session to discuss collective bargaining planning where premature disclosure could place the School District at a substantial disadvantage and to discuss a personnel matter. (Commissioner Porter /Commissioner Kleman )*

Approved unanimously

*Motion to Exit Executive Session (Commissioner Kirk/ Commissioner Harrington)*

Approved unanimously

## 6. Possible Motion/Action Based on Executive Session

*MOVE to authorize the Superintendent to provide health insurance benefits to non-unionized staff. The Superintendent may offer to pay not more than 81% of the Gold CDHP toward employee premiums. The Superintendent may offer a Health Reimbursement Arrangement (HRA), provided that single employees are*

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*responsible for at least the first \$300 of out-of-pocket costs and all other coverage levels are responsible for at least the first \$700 of out-of-pocket costs. The Superintendent may offer a Health Savings Account (HSA) provided that the District's contribution to this account does not exceed federal limits.*

*Motion to accept the motion as written (Kirk/Kleman)*

Yes - 7

Nay - 1 (Wick)

7. Adjournment

*A. Motion to Adjourn (Commissioner Kirk / Commissioner Kleman)*

Meeting adjourned at 6:28 p.m .

Respectfully submitted by: Brittany Nevins, Executive Assistant to the Superintendent

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