



**DRAFT UNTIL APPROVED**

Tuesday, November 27, 2018

Special Board of School Commissioners Meeting Minutes

Burlington Electric Department

6pm

**Commissioners in Attendance: Chair Clare Wool, Mark Barlow, Stephen Carey, Liz Curry, Mike Fisher, Monica Ivancic, Eric Gorman, Martine Gulick, Kathy Olwell, Jean Waltz, Jeff Wick**

**Not in attendance: Keith Pillsbury**

**Student Commissioner: Isaac Jenemann**

**Superintendent Yaw Obeng**

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**1. Opening Items**

- a. Welcome - meeting called to order at 6:08pm.

**2. Agenda**

- a. Approval of the Agenda

Motion to approve agenda (Commissioner Olwell/Carey. Motion carries unanimously.

**3. Public Comment**

- a. No public comments

**4. Superintendent's Monitoring Reports**

- a. Budget and Planning Report (2.4)

There shall be a Collective Budget Negotiating Committee to meet with Nate Lavery and address.

Commissioner Fisher - Strategic Plan on website needs updating

Commissioner Curry - Board needs a meeting on the strategic plan and goals.

Superintendent Obeng goes along with the goals and helps in reporting to the State.

Motion to approve the Budget and Planning Report (2.4) (Commissioner Curry/Olwell)

Motion carries unanimously.

- b. Communication to the Board (2.8) - Discussion



Superintendent Obeng -. We need to be more clear what our protocol is for communication with the Board. For example, if an email is received by all, who responds? We need consistency in our communication to the public, the board and to the staff. We should have small groups to start work on guidelines and Document.

Commissioner Barlow – Is this a Community Engagement issue or Policy & Governance?

Commissioners Fisher/Gulick will take this on via the Community Engagement Committee

5. **Budget Discussion**

A. Budget presentation

Began presentation with the Mission Statement and what it means to everyone.

The Mission Statement needs to be placed prominently on the website.

Breakout into groups regarding Mission Statement, Vision Statement and Budget items. Handouts given for additional work to be done.

Each group is to send their input to Superintendent Obeng, Nate Lavery and Bonnie Ryder by Sunday, 12/2. The goal is to have the preliminary budget completed by 12/11.

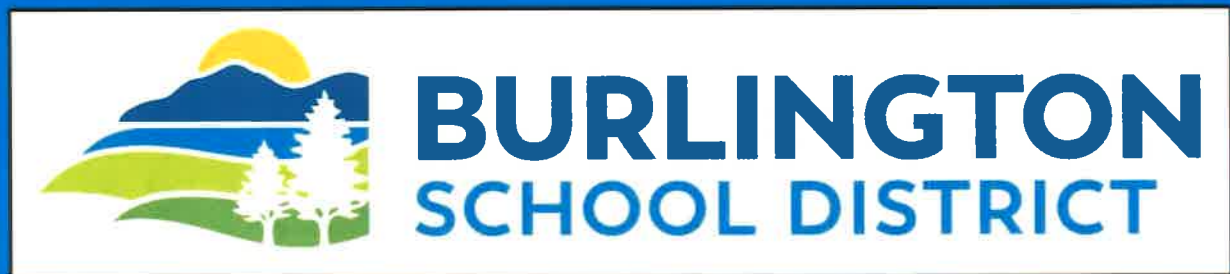
6. **Adjournment**

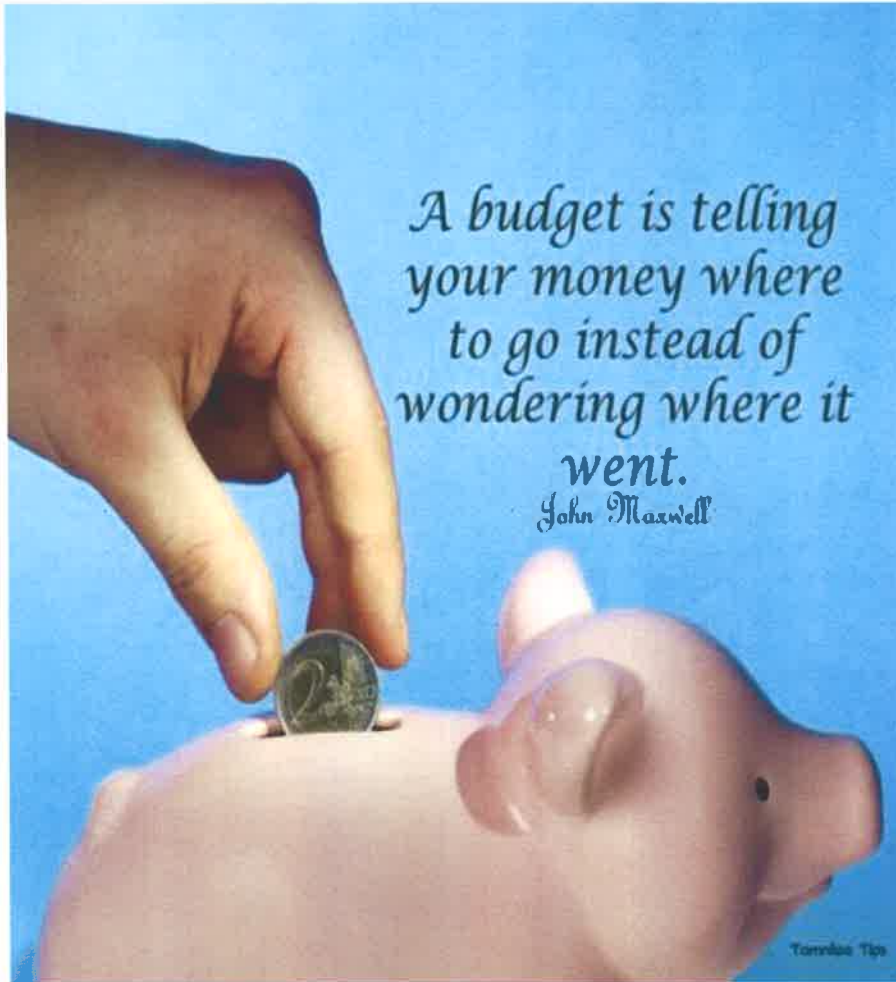
a. Adjourned 9:09pm

# SPECIAL BOARD MEETING

## Budget

November 27, 2018





**Budget is the articulation of your moral purpose towards organizational achievement.**

**Budget is the implementation of your strategic vision and goals for student success.**



The mission of the Burlington School District is to graduate students who:

- Value different cultures
- Engage with the community
- Communicate effectively
- Think creatively
- Skillfully solve problems
- Achieve at their highest academic, intellectual and personal potential

Cultivating caring, creative, and  
courageous people. Join the journey!

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# FY18 Surplus - Options for Expenditure

*State law requires surplus funds to be carried into the next budget*

**Option 1 - Use surplus to support the general operations of the school district**

Advantage: lower tax rate in FY20 due to application of surplus funds

Disadvantage: structural gap between revenue and expenditures will persist

**Option 2 - Budget surplus for one time expenditures, such as capital investments**

Advantage: reduces borrowing cost, resulting in lower budgets year after year

Disadvantage: higher tax rate in FY20 than if surplus was used as operating revenue

**Option 3 - A combination of options 1 & 2**



# Collective Bargaining Budget

*Board needs to decide how to incorporate settlement budget*

## Option 1:

Budget a lump sum amount and make this figure public.

## Example outcome:

*“\$1 million budgeted to settle all contracts.”*

## Option 2:

Incorporate Board’s direction into line items throughout budget.

## Example outcome:

*“Funds to settle the contract are incorporated throughout the budget.”*

# Budget Development Criteria

## *Examples from BSD System Leaders*

- Focuses on early learning and interventions
- Supports current strategies to reduce the achievement gap
- Supports social and emotional well-being
- Supports current Restorative Practices strategies
- Necessary to comply with federal or state mandates
- Solves a problem that has been ongoing and not addressed
- Achieves a high return on our investment
- Aligns with strategic goals

# Community Consultation Themes

## New Investment Ideas

Classroom teachers  
Special education teachers  
EL teachers  
Special education paras  
Kindergarten paras  
Multilingual liaisons  
Community partnerships  
Professional development  
Programs for high academic achievers  
Capital improvements  
Inclusion initiatives

## Reduction Ideas

Teachers  
Coaches  
Administration  
Consultants  
Sports  
Preschool  
Programs for high academic achievers  
School consolidation  
Supplies & materials

# Preliminary draft of Inclusive Teaching and Learning budgetary ideas

- Elementary EL staffing
- K-12 EL Multilingual Liaison
- EL coach
- General paraeducators in all kindergarten classrooms
- 6-12 Flexible Pathways staffing
- High school math & literacy teachers
- English and History staff at Horizons
- Maintain two preschool classrooms

# Preliminary draft of Equitable Culture and Climate budget ideas

- Compensation study
- K-5 social workers in each School (District employees)
- Behavior Interventionists in All K-8 Schools - in addition to current model)
- Middle school Special Education teachers
- K-5 Special Educators with Background in Behavior/Trauma
- Restorative Practices (staff, consultants, PD)

## **Preliminary draft of Equitable Culture and Climate budget ideas**

- Middle school guidance counselors
- High school special educator (career readiness)
- Expand current bus access for K-5. Currently a bus goes south to north
- Parent University funding increase
- Tooth tutor funding (to replace grant ending in FY19)

## **Preliminary draft of Sustainable Finance & Facilities budgetary ideas**

- Debt service (for Capital Plan and BHS ReEnvisioning)
- Plow truck replacement
- Security system design (prerequisite for installation of security system)

# Budget Guidance

*What guidance should we use to narrow the list of proposals?*

## Benchmark Amounts

1% of total budget = \$850,000

1% of Ed. Spending = \$620,000

FY19 Ed. Spending Increase =  
\$470,000

## Total budget

FY18: 2.3%

FY19: -0.6%

## Ed. Spending per Equalized Pupil

FY18: 6.1%

FY19: 0.8%