Commissioners in Attendance: Chair Clare Wool, Mark Barlow, Stephen Carey, Liz Curry, Mike Fisher, Monica Ivancic, Eric Gorman, Martine Gulick, Kathy Olwell, Jean Waltz, Jeff Wick
Not in attendance: Keith Pillsbury
Student Commissioner: Isaac Jenemann
Superintendent Yaw Obeng

1. **Opening Items**
   a. Welcome - meeting called to order at 6:08pm.

2. **Agenda**
   a. Approval of the Agenda
      Motion to approve agenda (Commissioner Olwell/Carey. Motion carries unanimously.

3. **Public Comment**
   a. No public comments

4. **Superintendent's Monitoring Reports**
   a. Budget and Planning Report (2.4)
      There shall be a Collective Budget Negotiating Committee to meet with Nate Lavery and address.
      Commissioner Fisher - Strategic Plan on website needs updating
      Commissioner Curry - Board needs a meeting on the strategic plan and goals.
      Superintendent Obeng goes along with the goals and helps in reporting to the State.
      Motion to approve the Budget and Planning Report (2.4) (Commissioner Curry/Olwell)
      Motion carries unanimously.

   b. Communication to the Board (2.8) - Discussion
Superintendent Obeng - We need to be more clear what our protocol is for communication with the Board. For example, if an email is received by all, who responds? We need consistency in our communication to the public, the board and to the staff. We should have small groups to start work on guidelines and Document.
Commissioner Barlow – Is this a Community Engagement issue or Policy & Governance?
Commissioners Fisher/Gulick will take this on via the Community Engagement Committee

5. **Budget Discussion**
   A. Budget presentation
      Began presentation with the Mission Statement and what it means to everyone. The Mission Statement needs to be placed prominently on the website.
      Breakout into groups regarding Mission Statement, Vision Statement and Budget items. Handouts given for additional work to be done.
      Each group is to send their input to Superintendent Obeng, Nate Lavery and Bonnie Ryder by Sunday, 12/2. The goal is to have the preliminary budget completed by 12/11.

6. **Adjournment**
   a. Adjourned 9:09pm
SPECIAL BOARD MEETING
Budget

November 27, 2018
A budget is telling your money where to go instead of wondering where it went.

John Maxwell

Due to recent budget cuts, the light at the end of the tunnel has been turned off.

It costs $0.00 to be grateful for what you already have.
Budget is the articulation of your moral purpose towards organizational achievement.

Budget is the implementation of your strategic vision and goals for student success.
The mission of the Burlington School District is to graduate students who:

- Value different cultures
- Engage with the community
- Communicate effectively
- Think creatively
- Skillfully solve problems
- Achieve at their highest academic, intellectual and personal potential
Cultivating caring, creative, and courageous people. Join the journey!
FY18 Surplus - Options for Expenditure

State law requires surplus funds to carried into the next budget

Option 1 - Use surplus to support the general operations of the school district
Advantage: lower tax rate in FY20 due to application of surplus funds
Disadvantage: structural gap between revenue and expenditures will persist

Option 2 - Budget surplus for one time expenditures, such as capital investments
Advantage: reduces borrowing cost, resulting in lower budgets year after year
Disadvantage: higher tax rate in FY20 than if surplus was used as operating revenue

Option 3 - A combination of options 1 & 2
## Collective Bargaining Budget

**Board needs to decide how to incorporate settlement budget**

<table>
<thead>
<tr>
<th>Option 1:</th>
<th>Option 2:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget a lump sum amount and make this figure public.</td>
<td>Incorporate Board’s direction into line items throughout budget.</td>
</tr>
</tbody>
</table>

Example outcome:

- **Option 1:** "$1 million budgeted to settle all contracts."
- **Option 2:** "Funds to settle the contract are incorporated throughout the budget."
Budget Development Criteria

Examples from BSD System Leaders

- Focuses on early learning and interventions
- Supports current strategies to reduce the achievement gap
- Supports social and emotional well-being
- Supports current Restorative Practices strategies
- Necessary to comply with federal or state mandates
- Solves a problem that has been ongoing and not addressed
- Achieves a high return on our investment
- Aligns with strategic goals
Community Consultation Themes

**New Investment Ideas**

- Classroom teachers
- Special education teachers
- EL teachers
- Special education paras
- Kindergarten paras
- Multilingual liaisons
- Community partnerships
- Professional development
- Programs for high academic achievers
- Capital improvements
- Inclusion initiatives

**Reduction Ideas**

- Teachers
- Coaches
- Administration
- Consultants
- Sports
- Preschool
- Programs for high academic achievers
- School consolidation
- Supplies & materials
Preliminary draft of Inclusive Teaching and Learning budgetary ideas

- Elementary EL staffing
- K-12 EL Multilingual Liaison
- EL coach
- General paraeducators in all kindergarten classrooms
- 6-12 Flexible Pathways staffing
- High school math & literacy teachers
- English and History staff at Horizons
- Maintain two preschool classrooms
Preliminary draft of Equitable Culture and Climate budget ideas

- Compensation study
- K-5 social workers in each School (District employees)
- Behavior Interventionists in All K-8 Schools - in addition to current model
- Middle school Special Education teachers
- K-5 Special Educators with Background in Behavior/Trauma
- Restorative Practices (staff, consultants, PD)
Preliminary draft of Equitable Culture and Climate budget ideas

- Middle school guidance counselors
- High school special educator (career readiness)
- Expand current bus access for K-5. Currently a bus goes south to north
- Parent University funding increase
- Tooth tutor funding (to replace grant ending in FY19)
Preliminary draft of Sustainable Finance & Facilities budgetary ideas

- Debt service (for Capital Plan and BHS ReEnvisioning)
- Plow truck replacement
- Security system design (prerequisite for installation of security system)
**Budget Guidance**

*What guidance should we use to narrow the list of proposals?*

<table>
<thead>
<tr>
<th>Benchmark Amounts</th>
<th>Total budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1% of total budget = $850,000</td>
<td>FY18: 2.3%</td>
</tr>
<tr>
<td>1% of Ed. Spending = $620,000</td>
<td>FY19: -0.6%</td>
</tr>
<tr>
<td>FY19 Ed. Spending Increase = $470,000</td>
<td>Ed. Spending per Equalized Pupil</td>
</tr>
<tr>
<td></td>
<td>FY18: 6.1%</td>
</tr>
<tr>
<td></td>
<td>FY19: 0.8%</td>
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