

**DRAFT UNTIL APPROVED**

**Burlington Board of School Commissioners Community Engagement Committee  
Minutes**

**Champlain Elementary School  
January 30, 2019**

**Attendance:** Mike Fisher, Stephen Carey, Martine Gulick, Bonnie Ryder, Christine Longmore from PYC, Laura Rabinovitz, Infinite Colclosure from PYC, Kerrie Mathes, Christine McConnell

**1. Call to Order**

- a. starting 6:02

**2. Approval of Agenda**

**3. Open Forum**

- a. Champlain Principal hiring. What is going to be the process? Mike: the policy has been updated to ensure that staff and community have meaningful participation in the hiring. Discussion about the board's role around operating the district. Will Champlain Principal position be interim? If so, need to recruit as "try before you buy". A new hire will need supports, not just "parachute" in. Concern about ability for someone in the Principal role to work on anything but discipline. Would a Vice Principal help? Martine: not typical for Elementary schools. A lot of staff have left, that is an indicator of climate issues. Was there any exit interviews?
- b. Parents & Youth For Change. Infinite: there used to be an MOU between PYC and BSD but that expired. Hopeful to re-establish relationship with BSD. Current challenges: access to data, prompt responses
- c. Overall concerns at the district level. Loss of staff moving to other districts. How do we move from our conversations to changes that drive results? District isn't leveraging current instructional & behavioral best practices. Lack of consistency across the district.
- d. Data position. Mike spoke to the need for it. Discussion about what reports the board is getting. Should the board be moving to KPIs? (key performance indicators)

**4. FY20 Budget Update**

- a. Review of one-pager from 1/14/19 board meeting, plus supplemental info from Director Lavery.

**5. Public Comment**

**6. Coordination of board presentation at CCTV Live at 5:25**

- a. Monthly 1st Tuesday
- b. Need to push out via media
- c. Martine & Mike to lead

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- d. Get other board members or BSD staff involved.
- 7. Coordination of board columns in North Ave News**
  - a. Publisher wants to choose who writes the column
- 8. Public Comment**
- 9. Guidelines for board's communication with community/public**
  - a. Commissioners should provide opportunities for their constituents to meet them and have a conversation.
    - i. Commissioner's Office Hours
    - ii. Pick up & Drop off
  - b. Committee meetings as opportunity to discuss between community and the board. Do we say that committee meetings are always open to community members to engage?
  - c. Receiving group emails
    - i. Someone needs to acknowledge
    - ii. How do we collectively choose a person to respond?
    - iii. Senders want a genuine response
    - iv. Suggesting that sender attend an appropriate committee
    - v. Is there a working communication model to steal? From other parts of BSD, City Council, state representatives, etc.
  - d. Mike to draft a document and bring to board (not for discussion) and then back to CE committee for discussion
- 10. Public Comment**
- 11. Engaging the entire community**
  - a. Pilot ideas: Parent University, King Street
  - b. Hold CE Committee at locations: King Street, Sara Holbrook, the Y, community rooms, Unitarian University, Pizza 44
  - c. Infinite suggestion: leverage Kathy Mathes who organizes Title 1
  - d. Martine: go in with agenda
- 12. Public Comment**
- 13. Adjournment**
  - a. adjourned 8:08pm

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