

## **Minutes for Facilities and Finance Committee**

**Thursday, January 10, 2019**

**BSD Finance & Facilities Committee Meeting**

**IAA Staff room**

**6:28 PM**

- 1. Called to Order at 6:28 PM**
- 2. Present: Clare Wool, Keith Pillsbury, Marty Spaulding,**

**2. Public Comment: None**

**3. Discussion of Business of the Committee:**

**A. Update on current maintenance and construction projects**

**Edmunds Building C renovation will be available for student use of cafeteria and gymnasium after February break**

**Staffing level issues in Facilities Department: 12 vacancies now, 6 employees out on workman's compensation; discussed need for effective advertising/communication of employment opportunities at BSD and participating in job fair**

**B. Approved the list of pre-qualified construction companies and will recommend to Board**

**C. Discussed 10-year Capital Plan and needs for swing space Cochairs will reach out to UVM Vice President responsible for Financial Management regarding interest in future purchase of the Ira Allen Building**

**D. Discussed Security System Design needs and what the budgeted item will cover**

**Committee cochairs are meeting with the architect, BSD Executive Financial Officer, and Director of Facilities as BHS Construction Project Oversight Committee weekly on Wednesdays at 8:50 am at BHS. Directors of Facilities and Finance worked with cochairs on editing the job description for the Owner's Project Manager that will be discussed with the mayor's office.**

**Architect and cochairs are continuing to schedule appointments with various groups of faculty and staff to hear their needs in the design of the new BHS. This is a follow-up to the BHS and BTC faculty and staff survey.**

**Next Committee meeting is Thursday, January 24, 2018 at 5 PM at Edmunds Elementary room B311**

**Adjourned 7:00 PM**

Keith Pillsbury  
Recording