



Burlington Kids

Explore - Connect - Empower

Afterschool Program Registration 2020-2021

Welcome! to the 2020-2021 Burlington Kids Afterschool Program. Our program's mission is to foster the social and academic success of Burlington youth through quality programming in an environment that creates lasting connections with peers, adults and the community.

Given Coronavirus-related health and safety guidelines, we are making several modifications to the program to increase safety protocols for our students and staff.

Afterschool Program Start Date*: **All Grades:** September 14, 2020

**Afterschool plans are subject to change pending new guidelines and/or staffing concerns.*

Program Hours:

- Dismissal to 5:30 p.m.
- We will offer staggered pick-up time options beginning at 4 p.m. and families will need to adhere to new dismissal protocols that will be shared in August.

Program Structure:

- In order to limit large groups and cross-group interaction, afterschool students will remain in their school-day classroom with other afterschool students from that class for the duration of the program. All activities will take place in this classroom "pod" or outside, including supper.
- **If staffing capacity issues arise, a classroom pod that has a small number of afterschool students may be added to another pod in the same grade level.** Parents will be notified in advance if pods will be combined and will have the opportunity to discuss this with the site.
- **Students may only participate in afterschool if they are physically attending school that day. Therefore, if your child is home for any reason that day, they may not participate in afterschool that day.** For example, if your child is on an A-day schedule, in school only on Mondays and Thursdays, then they may attend afterschool only on Mondays and Thursdays.

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Activities:

- We will have daily dedicated academic time and an opportunity for students to help design and decide on the types of enrichment subject-areas we will explore. While we may not be able to provide the same level of variety for session activity choices or offer off-site field trips, we are working with our community vendors to provide virtual programming options and fun, engaging small group activities.

Food:

- Supper will be provided in the classroom.

Paying for Afterschool:

- While we are still asking families to pay their remaining balance from last school year, if possible, we also understand that there are many challenges families are facing now and want to support you by making this process as manageable as possible. Please reach out to **Phuket Jennings (324-7872** or pjennings@bsdvt.org) with any questions or concerns about this bill, or to inquire about a payment plan or hardship waiver.
- If you indicated that you would like assistance completing Financial Support materials, **Ali Dieng**, Family Outreach Coordinator, will contact you. Burlington Kids is a program licensed by the State of Vermont. Families who are eligible may receive funding assistance through the State by submitting a subsidy application to Child Care Resource. **We encourage families to apply as these funds enhance program quality.** Families who do not receive 100% subsidy may also apply for a Sliding Scale discount.

Registering for Afterschool:

Instructions for applying for afterschool in PowerSchool are detailed below. Please note that completion of this application does not guarantee enrollment in the program.

For help with PowerSchool, contact Eli Phillips: ephillip@bsdvt.org.

If you have a PowerSchool Account:

1. Sign in to PowerSchool: <https://psapp.bsdvt.org/public/home.html>
(Note that this cannot be done using the PowerSchool App. Computers are available at all schools for parents/guardians to access.)
2. Look for your student's name on the bar in the upper left corner, click on their name, click "Forms" on the left side menu.

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3. Scroll down to the Afterschool section of forms and click on the “Welcome and Information” form to begin the application process.
4. Fill in all information on all forms to submit the application. Be sure to click “Submit” at the bottom of all forms. The red bar to the right of the Afterschool section will turn fully green when all sections have been completed.
5. You will need to complete a separate application for each student. **If the names of your other students do not appear, contact Eli Phillips: ephillip@bsdvt.org** and ask for their “Access ID and Access Password”. Then, in PowerSchool, go to:
 - a. "Account Preferences" on the menu on the left side,
 - b. Click on "Students",
 - c. Click "Add Student",
 - d. Enter your student's name, their Access ID and Access Password,
 - e. Select your relationship to the student through the Relationship drop down,
 - f. You may now select the student to complete an Afterschool application.

If you DO NOT have a PowerSchool Account:

1. **Contact Eli Phillips: ephillip@bsdvt.org** for an Access ID and Access Password for each student. The Access ID and Access Password are not the same as your PowerSchool Username and Password. The access information is used to add a student to your account. The username and password are used to log into PowerSchool.
2. Sign in to PowerSchool: <https://psapp.bsdvt.org/public/home.html>
(Note that this cannot be done using the PowerSchool App. Computers are available at all schools for parents/guardians to access.)
3. Click on the “Create Account” tab, then click on the “Create Account” button.
4. There are two sections to this form. The top section is to enter your account details and the bottom section is to enter student information. Enter the information under the Parent Account Details.
5. Scroll down until you see the student fields. Enter your student’s name, then enter the Access ID and Access Password below.

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6. If you are applying for more than one student, you will need a separate Access ID and Access Password for each student.
7. Once you have completed the steps above, click “Enter”. This will bring you back to the Student and Parent Sign-In Page, where you will enter your new username and password.
8. Follow steps 1-5 in the section above titled **If you have a PowerSchool Account:** to complete the afterschool application(s).