


Welcome to the Burlington School District Benefit Plan. Participation in this plan allows you access to the *myRSC*, a password protected web site, where you can keep up with various benefit news, including your year-to-date claims and payments.

To log in to *myRSC* for the first time, follow the steps below:

1. Go to **<https://datapathadmin.com/vermont/>**
2. Click the **Log In to your Benefit Accounts** button at the top of the page
3. Click **Register for Online Account Access**
4. Click the  image to begin the registration
 - ❖ ***If you have already registered and have forgotten your login, simply click the Forgot Login ID or Password link and follow the steps.***
5. Enter your SSN (no dashes or spaces) in the **Login ID** field and click **CONTINUE**.
6. Enter **16299006** in the **Employer Code** field and click **CONTINUE**.
7. Enter a login ID of your choice that is **at least 6** in length and **not 9 characters**.
8. Enter a new or existing e-mail address to be used to for forgotten passwords.
9. Enter a new, or select an existing secret question to retrieve a forgotten password.
10. Enter the answer to the secret question.
11. Click **SUBMIT**.
12. Enter your new password in the **New Password** field. ***Remember that passwords are case-sensitive!***
13. Re-enter the password in the **Confirm New Password** field.
14. Click **CONFIRM PASSWORD**.
15. You are now logged into *myRSC.com*!

If you have any questions or issues with your login, please call us at **866-207-3028** or email at **vtsupport@datapathadmin.com**.

Sincerely,

DataPath Administrative Services