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BSD POLICY E1

BURLINGTON SCHOOL DISTRICT POLICY

CODE E1: TITLE 1, PART A PARENT AND FAMILY ENGAGEMENT POLICY

Purpose

It is the policy of Burlington School District (BSD) to plan and implement effective needs-based Title I programs, activities, policies, and procedures with meaningful consultation and involvement of participating Title I parents and family members that comply with all parent and family engagement requirements, specifically those required by federal statute.

Definitions

For purposes of this policy and administrative rules and procedures developed pursuant to this policy:

1. **Local Education Agency** For purposes of this policy, a supervisory union or supervisory district is the local education agency (LEA).
2. **Parent** Includes a legal guardian or other person standing in loco parentis (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the child's welfare).
3. **Parent and Family Engagement (PFE)** The inclusion of parents, families, schools, and communities in order to support learning and improve schools. Opportunities for the informed participation of parents and family members, including those who have limited English proficiency, those who have disabilities, and those of migratory children.

Policy

It is the policy of Burlington School District (BSD) to plan and implement effective needs-based Title I programs, activities, policies, and procedures with meaningful consultation and involvement of participating Title I parents and family members that comply with all parent and family engagement requirements, specifically those required by federal statute. As such, the superintendent or their designee shall ensure that each school receiving Title I funds complies with federal requirements related to Parental Involvement; these will include developing and implementing a:

1. **Burlington School District PARENT AND FAMILY ENGAGEMENT Procedure:** As a Title I Part A-served Local Educational Agency (LEA), BSD will develop, with the parents and family members of participating students, a written LEA-level parent and family engagement procedure to meet all federal requirements, summarized here to include:
 - a. General LEA-wide objectives, expectations, and/or goals for meaningful and effective parent and family engagement to improve student academic achievement
 - b. List of actions to involve parents and family members in the joint development of its Local Educational Agency Plan and any Support and Improvement Plans
 - c. List of actions to provide coordination, technical assistance, and other support necessary in order to build capacity for parent and family engagement activities to improve student achievement and school performance

- d. An annual evaluation of the content and effectiveness of this Policy, including identification of strategies for improvement, if necessary
 - e. List of actions to involve parents in the activities of the schools
 - f. List of strategies to provide assistance to parents of children served by BSD in understanding State academic standards; state and local academic assessments; Title I Part A requirements; how to monitor their child’s progress; and how to work with educators to improve their children’s achievement
 - g. List of potential materials and training, as appropriate, to help parents work with their children to improve their children’s achievement
 - h. List of actions to educate teachers, specialized instructional support personnel, principals, school leaders, and other staff (with the assistance of parents): the value of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; how to implement and coordinate parent programs; how to build ties between parents and schools
 - i. List of actions to coordinate and integrate Title I parent involvement programs and activities with other Federal, State, and local programs and conduct other activities that encourage and support parents in more fully participating in the education of their children
 - j. List of actions to ensure that information related to the school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand
 - k. List of actions to provide other reasonable support for parent involvement activities, as parents may request
2. **SCHOOL-LEVEL PARENT AND FAMILY ENGAGEMENT PROCEDURE:** Each of our schools served by Title I Part A will outline and describe the ways in which the school will be responsible for and address the Parent and Family Requirements listed. Each school will jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement procedure, agreed on by such parents, that will describe the means for carrying out the requirements described below.
3. **SCHOOL-PARENT COMPACT [3]:** Each of our schools served by Title I Part A, as part of their Parent and Family Engagement Procedure, will develop jointly with, agree on with, and distribute to, parents and family members of participating children a federally compliant School-Parent compact to outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high academic standards.

This Parent and Family Engagement Policy has been developed and agreed upon jointly with parents of children participating in Title I Part A programs. This was reviewed with families in the Spring and summer of 2022 and documentation will occur each year in the Burlington School District. This policy was adopted by the Burlington School District on October 4, 2022 and will be in effect for the period of School Year 2022-23. The LEA will distribute this policy to all parents of participating Title I, Part A children on or before December 22, 2022.

<i>BSD Version:</i>	<i>BSD E1 Policy</i>
<i>Date Written:</i>	
<i>First Reading:</i>	<i>October 18, 2022</i>
<i>Second Reading:</i>	<i>December 6, 2022</i>

<i>Date Adopted:</i>	<i>December 6, 2022</i>
<i>Legal Reference(s):</i>	<i>Every Student Succeeds Act, Section 1116. 20 U.S.C. 6318.</i>
<i>Cross Reference:</i>	<i>VSBA Model Policy - E1 Required; Former Policy H1R Parent/Guardian Involvement Policy, EG</i>