

MEMORANDUM

To: Andrew Styles, BEA President
From: Michelle Meola, Director of Human Resources
CC: Nathan Lavery, Executive Director of Finance and Operations
Subject: Side Letter re: IIA Renovation Move to St. Marks & Sara Holbrook: Classroom Sizes

This memorandum is a Side Letter to the July 1, 2022 - June 30, 2025, collective bargaining agreement (CBA) between the Burlington Board of School Commissioners (BSD) and the Burlington Teachers of the Burlington Education Association, Inc. (BEA).

During the renovation at Integrated Arts Academy, and the associated displacement of students and staff during the 2024-2025 school year, the parties agree to suspend application and enforceability of the following portion of Section 6.8(c) for IAA teachers at the St. Mark's location:

No class in grades 1 through 12 will exceed a ratio greater than one (1) student for each thirty (30) square feet of available classroom size.

After the completion of the renovation at Integrated Arts Academy, and the move back during inservice under section 6.1 during the FY26 school year, the parties agree to allow for two additional days to be paid to move back into the building and one day during inservice.

This side letter is not a "reopener" of any other section or provision of the CBA between the two parties. This letter is intended to be interpreted as drafted by both parties. It is anticipated that this letter will be in effect for the 2024-2025 school year and until the final day of summer inservice of FY26 and may only be extended to future years through mutual agreement between the parties.

By signature below, the parties indicate their acceptance of the contents and terms of this Side Letter.

Agreed, this 23rd day of August, 2024

By: 
Burlington Education Association
By Andrew Styles, Duly Authorized

Agreed, this 27 day of August, 2024

By: 
Burlington Board of School Commissioners
By Clare Wool, Duly Authorized