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BSD Policy C7

BURLINGTON SCHOOL DISTRICT POLICY

CODE C7: STUDENT ATTENDANCE

Formerly F5R

Policy

It is the policy of Burlington School District to set high expectations for consistent student school attendance in accordance with Vermont law in order to facilitate and enhance student learning. Students who are (i) children between the ages of six and 16 years who are residents of the District; (ii) non-resident pupils who enroll in District schools; and (iii) children over the age of 16 who are enrolled in a District school, are required to attend school for the full number of days that school is held unless they are excused from attendance as provided in state law.

Definitions

For the purpose of this policy, “truant” shall mean:

- 1) A student between the ages of six and 16 years, who is not excused from school attendance and fails to enter school at the beginning of the academic year or, being enrolled, fails to attend school.
- OR
- 2) A student who is at least 16 years of age and is enrolled in public school and fails to attend, and is not excused from school attendance.

A student may be excused from compulsory attendance if the student:

- 1) Is mentally or physically unable to attend;
- 2) Has completed the tenth grade and is not enrolled in public school;
- 3) Is excused by the superintendent or a majority of the school board; or
- 4) Is enrolled in and attending a postsecondary school that is approved or accredited in Vermont or another state.²

Implementation

Annually, the superintendent shall ensure that the school board appoints one or more individuals to serve as the truant officer and shall ensure that the appointment is recorded with the clerk of the school district on or before July 3.

Administrative Rules and Procedures

The superintendent shall develop administrative rules and procedures to ensure the implementation of this policy. The procedures will address the following issues:

- 1) written excuses;
- 2) tardiness;
- 3) notification of parents/guardian;
- 4) signing out of school;
- 5) excessive absenteeism;
- 6) homebound and hospitalized students;
- 7) early dismissals;
- 8) homework assignments; and

9) making up work.

The procedures may address other issues as well, including educational neglect.

Administrative Responsibilities

1. The principal is responsible for maintaining accurate and up-to-date records of student attendance.
2. The principal is responsible for assuring that the school has the appropriate family information that allows the school to contact the parent(s) or guardian(s) of all students whenever necessary.

<i>BSD Version:</i>	<i>BSD C7 Policy (former policy F5R)</i>
<i>Date Warned:</i>	<i>May 2, 2025</i>
<i>First Reading:</i>	<i>May 5, 2025</i>
<i>Second Reading:</i>	<i>June 3, 2025</i>
<i>Date Adopted:</i>	<i>June 3, 2025</i>
<i>Legal Reference(s):</i>	<i>16 V.S.A. §§ 1121 et seq. (Attendance by Children of School Age Required)</i> <i>16 V.S.A. §§ 1122 (Students over 16)</i> <i>16 V.S.A. § 1125 (Truant Officers)</i> <i>16 V.S.A. § 1126 (Failure to Attend; Notice)</i>
<i>Cross Reference:</i>	